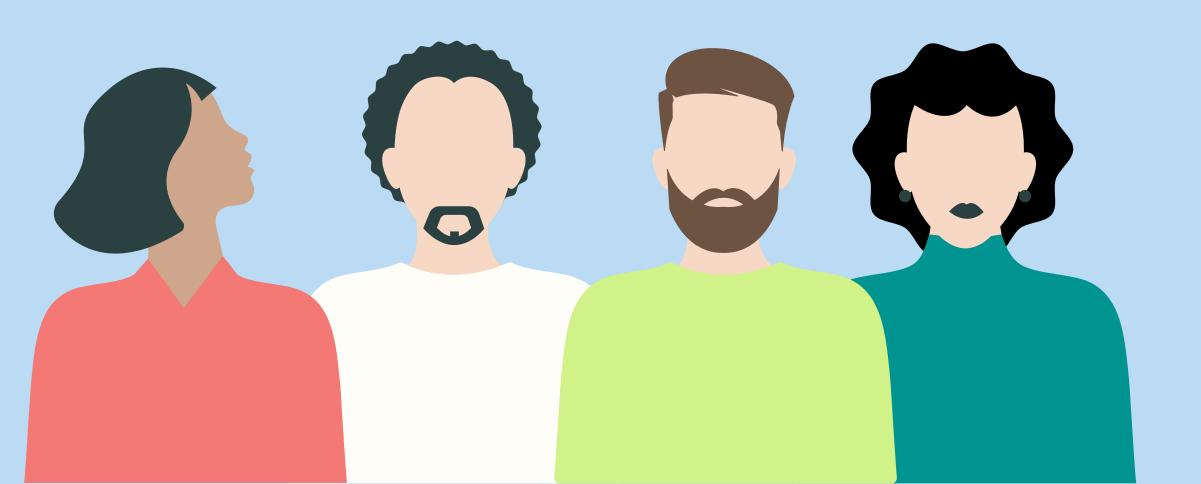
## Preparing for Legislative Advocacy

A video series providing strategies for success



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# Structuring & Conducting Impactful Meetings

Module 4

## Learning Agenda



### What we'll cover:

- Structuring meetings for maximum impact
- Conversations with lawmakers and staff
- How to stay on message and handle tough questions
- Do's and Don'ts of meetings
- After meeting tips

### Why Structure Matters



Maximizes limited time



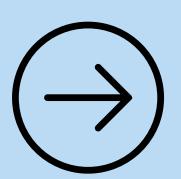
Keeps you on message



Professionalism and Respect



Creates Space for Meaningful Interaction



Clarifies Next
Steps

## Setting the Stage: Prepping for a Powerful Performance

How Strategic Preparation Makes Your Advocacy Meeting a Blockbuster, Not a Bust

- Identify Meeting Goals
- Research the Legislator's Background & Priorities
- Develop Your Personal Story
- Clarify Your Ask
- Practice



## Key Roles

Each person plays a unique role to make the meeting effective



**Lead Advocate** 

Manages flow, introduces team



**Story Teller** 

Shares personal experience



**Policy Expert** 

Provides data or key facts



Note Taker
Records
responses and
action items

## Suggested Meeting Flow

Thank the member for meeting with you

**Greeting and Introductions** 

Present Problem & Share It's Impact

Personal Story

Present Ask

Questions

Wrap Up



## Meeting Timing

- Respects everyone's time
- Builds Credibility & Professionalism
- Ensures Your Message is Heard
- Keeps the Meeting Focused
- Prepares for Future Conversations

SPEAKER	APPROX. TIME	TOPIC
	30 sec. to 1 minute	Initial greetings and thanks to lawmaker/staff. Ask how much time for the meeting. Ask to take a photo at the end.
	1 to 2 minutes	Introduce the BJCSF and individuals in the meeting. Give name, city/state you are from, and conditions you have.
	1 to 2 minutes	Present the problem and Introduce asks to be brought up during meeting. Include the impact.
	2 to 3 minutes	First personal story
	2 minutes	First Ask
	2 to 3 minutes	Second Personal Story (if time available)
	2 minutes	Second Ask
	2 to 3 minutes	Questions and discussion
	1 to 2 minutes	Wrap up of asks and thank youmention successful recent legislation. Tell them we will send a follow-up email.

### Photo Opportunity



## Why It's Good To Ask For A Photo

Helps Build the Relationship

Public Acknowledgment

Personal Keepsake & Follow-Up Tool



## Creating Meaningful Conversations

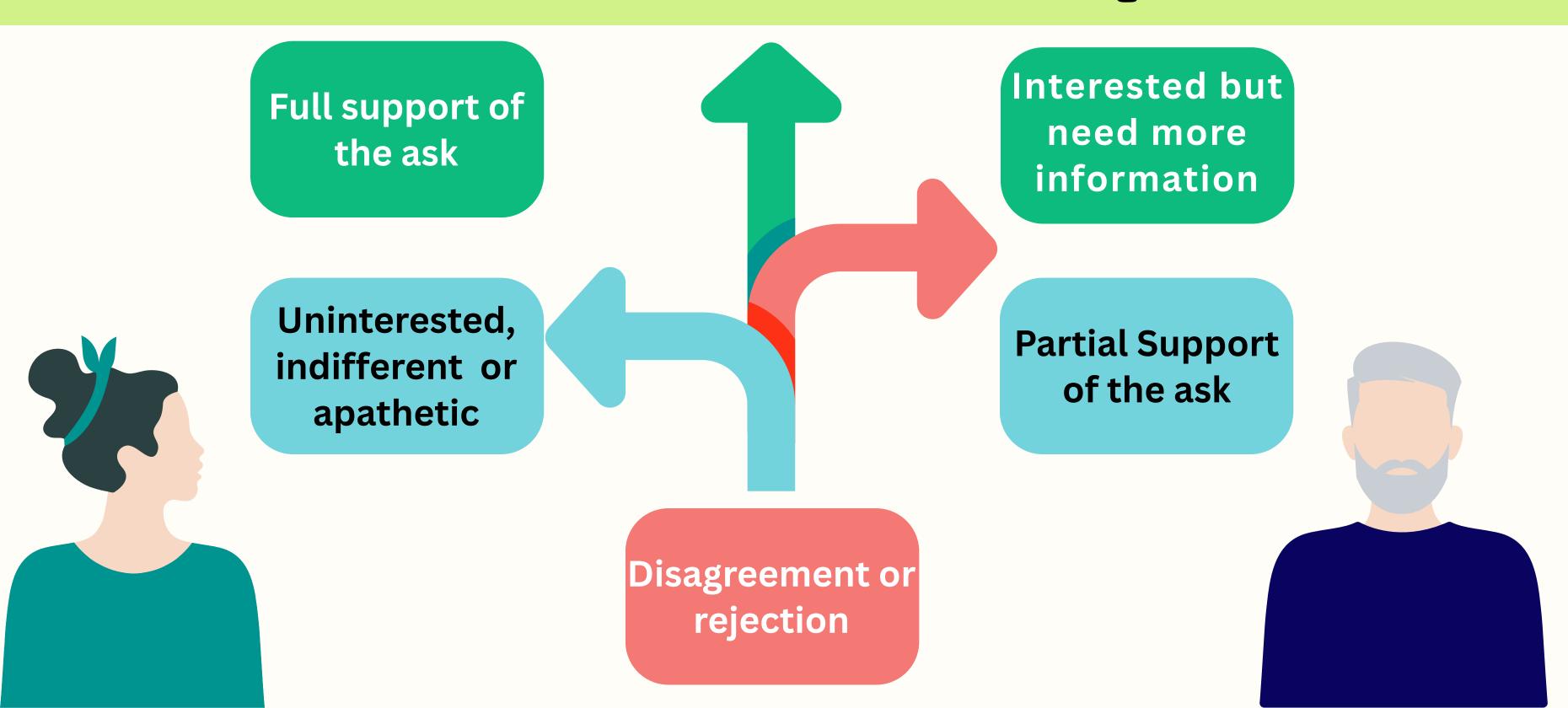
A Two-Way Conversation

- 1. Ask them for their perspective or thoughts on the issue.
- 2. Stay calm and respectful if they raise concerns. Acknowledge them and respond thoughtfully.
- 3. Don't argue. Keep the dialogue going and remain professional and polite.





### Your Lawmaker's Response



## When the Conversation Isn't Going Well

- 1 Stay Calm and Professional
- Pivot to Shared Values
- 3 Acknowledge Their Concerns
- 4 Restate Your Ask & Offer More Information
- Thank Them & Keep the Door Open
- 6 Follow Up Afterwards

# Pivoting Techniques for Advocacy Conversations

- Personalize the Message
- Identify Shared Values
- Validate Their Concerns
- Offer New Perspectives
- Tie Back to the Ask

### Remember To...



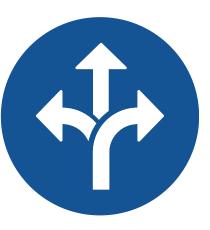
Put Your Phone On Silent



Professional Dress Comfortable Shoes



Be On Time



Be Flexible



Remember To Get A Group Photo



Bring a Notepad & Pen



Stick To Your Talking Points



It's Okay To Say "I Don't Know



### A Few Don'ts

DON'T

be discouraged if someone isn't on the same page

**DON'T** 

assume they are familiar with your issue or legislation

DON'T

be afraid to ask their position on an issue

**DON'T** 

argue politics. Set aside your differences.

# After Meeting Tips



- Gather as a Team
- Write Down Key Details
- Plan the Follow-Up
- Send a Thank You Email
- Reflect and Improve

## Key Points

O1 Structure is crucial for effective, impactful meetings

Nnow your role in the advocacy message and embrace the part

Meetings are a dialogue, not a monolog

O4 PIVOT when conversations are not going well

Remember the basic do's and don'ts



### **MEETING OUTLINE**

Meetings are generally 15-20 minutes. On this schedule, if everything is included and takes the maximum allotted time, it is 20 minutes.

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### P.I.V.O.T. Pivoting Techniques for Advocacy Conversations

When your legislator expresses concerns or hesitations, use the PIVOT strategy to keep the conversation positive, constructive, and focused!

### P — Personalize the Message

Relate the issue directly to the legislator's district, constituents, or personal values. *Example:* "This will help families in our community access life-saving treatment."

### I — Identify Shared Values

Find common ground on priorities (economic growth, public health, family well-being). *Example:* "This aligns with your commitment to creating jobs and supporting families."

### V — Validate Their Concerns

Respectfully acknowledge any objections or competing priorities.

Example: "I understand budgets are tight, and I appreciate your careful consideration."

### O — Offer New Perspectives

Reframe the issue by highlighting benefits, cost savings, or opportunities.

Example: "Investing now will save on future healthcare costs and improve lives."

### T — Tie Back to the Ask

Refocus the conversation on the specific, actionable request.

Example: "That's why we're asking you to support this funding for rare disease research."

### Remember:

🗹 Stay calm, professional, and respectful.

Your goal is to keep the conversation going—even if the lawmaker isn't convinced today.

Follow up with a thank-you and additional resources.

Each of these techniques can be used individually or in combination. Use them to maintain a connection and continue the conversation.